



**OFFICE OF THE PRINCIPAL, GOVT. NAVEEN GIRLS COLLEGE SURAJPUR**  
DISTT.-SURAJPUR (C.G.)  
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Letter No./ 09/ IQAC

Dated: 07.11.2025

प्रति

समस्त सम्माननीय सदस्यगण  
आन्तरिक गुणवत्ता आश्वासन प्रकोष्ठ (IQAC)  
शासकीय नवीन कन्या महाविद्यालय सूरजपुर  
जिला-सूरजपुर (छ.ग.)

विषय – IQAC की बैठक के सम्बन्ध में।

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उपर्युक्त विषयान्तर्गत लेख है कि महाविद्यालय में दिनांक 12.11.2025 को अपरान्ह 3:00 बजे से IQAC की बैठक निम्नलिखित एजेन्डा के अनुसार आयोजित है। उक्त बैठक में आपकी उपस्थिति अपेक्षित है।

**Proposed Agenda for IQAC Meeting**

1. In the proposed meeting, students will be encouraged to make "Best out of Waste" from different materials and make a repository of the same in the college.
2. The efforts will be made to organize an industrial visit for the students to achieve the industrial linkage and student's placement.
3. The efforts will be made to enrich the library with KOHA software and inflibnet facilities.
4. The efforts will be made to develop Badminton Court/Volley Ball Court within the college campus to encourage the student's outdoor sports activity.
5. The active efforts will be made to develop Language Lab in the college to develop the students with good communication and writing skills.
6. Any other specific topic for discussion with the permission of the principal.

**Proposed minutes of the IQAC meeting**

S.No.	Program Schedule	Minutes
1	Welcome of IQAC members by floral bouquet	03:00-03:05 PM
2	Welcome Speech (IQAC Co-ordinator)	03:05-03:15 PM
3	Power Point Presentation(IQAC Co-ordinator)	03:15-03:30 PM
4	Discussion on Proposed Agenda	03:30-04:30 PM
5	Vote of Thanks	04:30-04:35 PM

  
**Sandeep Kumar Soni**  
Co-ordinator (IQAC)

  
**Brij Lal Sahu**  
Principal & Chairperson (IQAC)

